

# Celebrate Saybrook Street Party!

## Restaurant, Crafts, Retail Vendor & Craft Beer Information

- **Sunday June 25, 2023**
- **1pm – 6pm**
- **Main Street (Elm Street to Sheffield Street)**
- **12' x 12' Booth**
- **\$50/Booth**
- **Reservation Deadline June 10, 2023**

### **Overview**

Join us for the first Celebrate Saybrook Street Party on Sunday, June 25<sup>th</sup> from 1:00 – 6:00 pm with a food, craft or craft beer booth. Main Street will be closed for this event to provide a pedestrian-friendly atmosphere, including live music and fun activities for the whole family. Businesses are encouraged to be creative about their offerings.

Vendors will be assigned a 12' x 12', pre-determined space. If you require more space, you must purchase an additional space. The fee is \$50 per space and payment is expected at the time of application.

Limited electricity is available on a first-come, first-served basis. If you would like to be considered for on-street electricity, please indicate it on your application in the space provided. If we are unable to accommodate you, we will notify you so that you can coordinate your own power supply. If you provide your own power supply, it cannot exceed 60 decibels when it is running.

### **Space Assignment/Positioning/Timing**

Booth spaces will be positioned next to the center medians on Main Street, leaving the sidewalks and right-hand driving lane (streets) open for pedestrians. Your business will be assigned space in the area that represents the best fit. Spaces are assigned on a first-come, first-served basis.

Please be careful on the day of the event to set up in the correct spot or you will be asked to move. Due to scheduled street closings, set up begins promptly at noon and tear-down may not begin until 6:00 pm.

**Important Notice:** Your space is reserved at the time of registration and payment. **Application and payment must be received no later than June 10, 2023.** There is NO rain date and there are NO refunds for booth spaces. There are NO refunds for “no shows” and failure to show up will jeopardize your future participation in subsequent Celebrate Saybrook events.

**Main Street Businesses:** Current Main Street businesses may set up in front of their businesses as far out as the parking spaces but not into the traffic lane; this does *not* require a booth space reservation but *does* require a Main Street vendor application so that we have a record of all participants.

### **ATTENTION FOOD VENDORS**

All food vendors must submit an application for temporary food service to the Connecticut River Area Health District (CRAHD) no later than June 10, 2023. You may download the application on this registration page. There is no additional fee for this application for this event. For more information contact Scott Martinson at CRAHD at 860-661-3300 or smartinson@crahd.net.

### **More Information**

For questions regarding vendor spaces contact the Old Saybrook Chamber of Commerce at 860-388-3266 or the Old Saybrook Town Hall at 860-395-3123.

You will receive a complete vendor packet including information on parking, unloading and your booth assignment by email prior to the event.

#### Status of the Parties

There is no employment relationship between the parties to this agreement. For the avoidance of doubt, all vendors, including but not limited to entertainers and providers of beverages, food and crafts, are independent contractors.

#### Indemnification

To the fullest extent permitted by law, I agree to hold harmless and indemnify Old Saybrook from and against any and all third party claims, expenses and judgments that arise from my recklessness, negligence, in whole or in part, and from my participation in the Old Saybrook Street Party event. This provision will survive termination of this agreement.

#### Waiver

I agree, for myself and heirs, and to the extent permitted by law, to release and hold harmless the Town of Old Saybrook and all of its elected and appointed officials, boards, employees, and agents from and against all present and future claims for bodily injury and property damage that arise or may arise from my voluntary participation in the Saybrook Street Party event, and from my own negligence, in whole or in part.



Connecticut River Area Health District  
455 Boston Post Rd. Suite 7  
Old Saybrook, CT 06475  
Phone 860-661-3300 Web: www.crahd.info

**APPLICATION FOR TEMPORARY FOOD SERVICE EVENT**

**Old Saybrook Community Event**

**June 25, 2023**

**Food Service Establishment/Vendor Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Town:** \_\_\_\_\_

**Person Responsible:** \_\_\_\_\_ **Cell #:** (\_\_\_\_) \_\_\_\_\_

**Email:** \_\_\_\_\_@\_\_\_\_\_

*Please provide the following:*

1. *List all foods and beverages that will be served.*

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2. *Where will the food be prepared?*

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3. *How will potentially hazardous foods be transported, including how it will be kept hot and/or cold at the event?*

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4. *Describe hand-washing equipment:*

*Water brought to the site must be from an approved source.*

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5. *How will food service equipment (utensils, cutting boards, etc.) and surfaces be sanitized?*

*Water brought to the site must be from an approved source.*

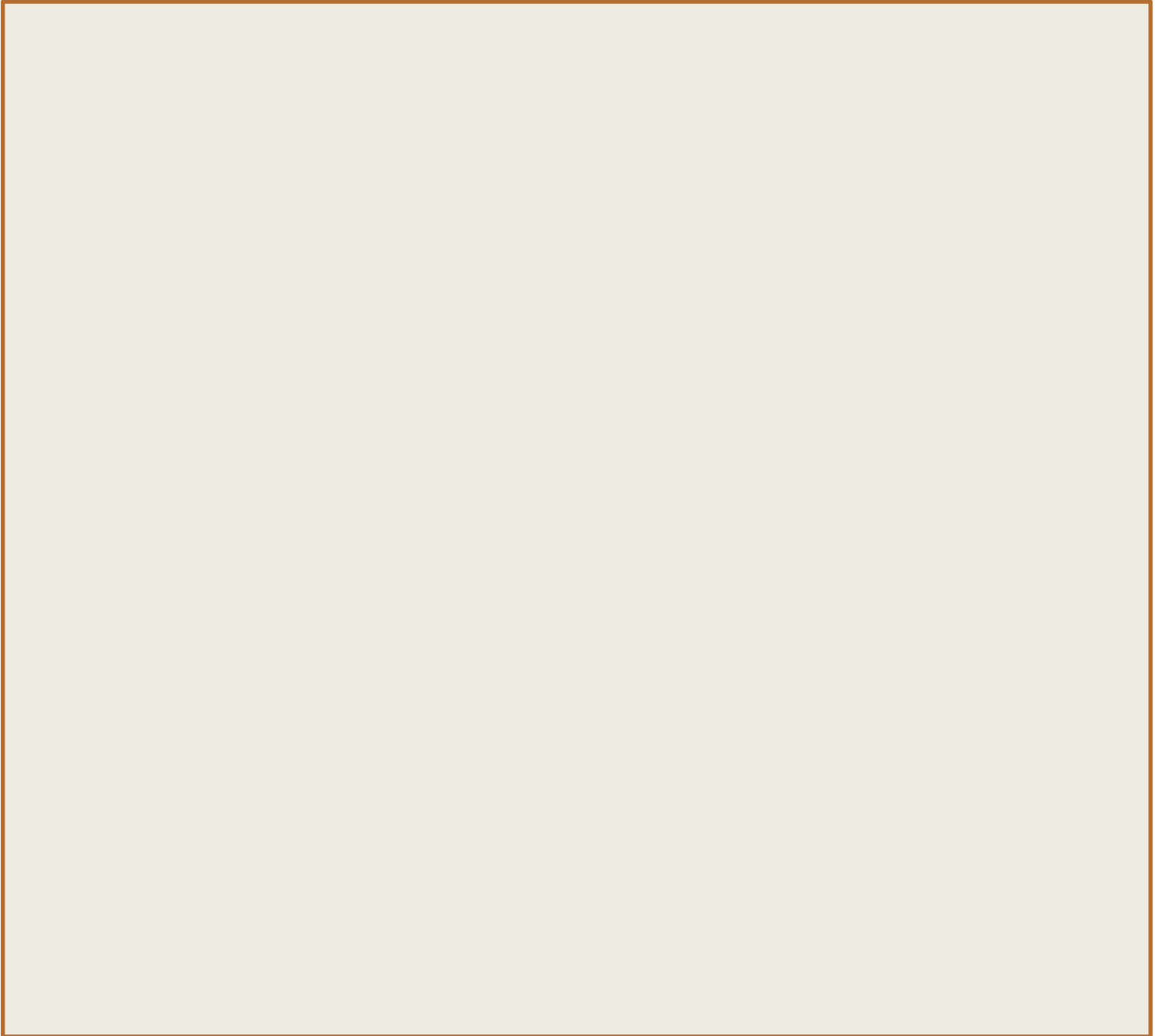
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## **AGREEMENT**

The undersigned agrees to maintain safe food temperatures, appropriate worker hygiene, and safe food handling practices throughout the operation to minimize the risk of food-borne illness in accordance with the FDA Model Food Code and assumes all responsibility for their workers at the event.

**Draw and provide a sketch showing the layout of food preparation, cooking and serving areas hand-washing station, etc.**



**THERE IS NO FEE FOR PARTICIPATING IN THIS COMMUNITY EVENT**

**Print Name:** \_\_\_\_\_ **Sign:** \_\_\_\_\_ **Date:** \_\_\_\_\_