



## **OSPR Lifeguard Job Description and Duties**

**Reports to and are supervised by the Head Lifeguard and the Director of Parks and Recreation.**

**Lifeguards must have the ability to properly supervise beach and waterfront area. To provide a safe and secure area for patrons to swim and enjoy beach area. To have the ability to communicate with all patrons using the beach, in a kind and courteous manner. To alert at all times**

- Follow all Opening and Closing procedures
- Follow all regulations as set in staff manual
- All certifications remain current during employment
- Lifesaving skills are up to date
- Have the ability to swim and maintain fitness
- Walk beach and always be on the lookout for unsafe conditions
- Supervisor beach and its patrons
- Constantly scan water
- Be alert at all times
- Have the ability to use common sense
- Have the ability to administer proper first aid as needed
- Be friendly and kind to all beach patrons
- Rake and clean beach daily
- Keep guard room clean
- Wear proper lifeguard attire
- Be diligent about skin protection
- Be on time and dependable for shifts
- Be able to fill accident and incident report forms accurately
- Be able to fill out daily logs accurately
- Be able to accurately fill out time sheet
- Use of cell phones are prohibited
- No reading of books during shifts