

Old Saybrook Parks & Recreation

Harvey's Beach Food Vendor Application

Food Service Business Name: _____

Name of Owner(s) of Business: _____

Mailing Address: _____

Owner's Telephone: _____

E-Mail Address: _____

Is the Owner/Operator a certified Qualified Food Operator? (QFO) ☐ Yes ☐ No

If Yes: Certification # _____

The Following Documents must be submitted for Review:

- ☐ Proposed Menu with prices
 - ☐ Detailed description of mobile unit including photographs of unit
 - ☐ Proposal of other equipment to be used on site
 - ☐ Provide a detailed method of food processing and handling including cooking in the mobile unit and any food that is cooked off site
 - ☐ Provide a copy of food license and most recent food inspection report
 - ☐ Provide a copy of CT sales and use tax permit
 - ☐ Provide a Covid-19 Safety Plan
- Harvey's Beach is Open Memorial Day To Labor Day From 9AM – 5PM. Vending food is only permitted between those hours. Special Exception may apply for town sanctioned activities
 - All Applications are reviewed by the Old Saybrook Parks & Recreation commission and must be received by March 6th 2026
 - Vendor is voted on and approved by commission during their regularly schedule March meeting
 - If vendor is approved, by the Parks & Recreation Commission all additional Town Health district approvals must be met
 - If vendor is approved, a contract between the Vendor and the Old Saybrook Parks & Recreation Department must be executed and a fee to operate for the summer season is due in the amount of \$1,000.00 paid in monthly increments

*****Office Use Only*****

Date received: _____ **All Documents Received** _____

Amount Paid: _____ **Date Paid:** _____

**Regulations Adopted on June 3, 2013.
Effective: June 17, 2013**

**Section 9, 37.10 & 53 to allow for food and beverage concession service
at parks operated by the Town of Old Saybrook that abuts Long
Island Sound Petitioner: Old Saybrook Zoning Commission**

**Public Hearing Scheduled for
June 3, 2013**

Section 53 Add:

Food and Beverage Concession Service. A food and beverage concession service is an *accessory use*, involving the indoor or outdoor retail sale of food for consumption on the premises, such retail sale *not* being to the general public nor for consumption off the premises, but *accessory* to a *park* or *playground* operated by the Town of Old Saybrook when said *park* abuts Long Island Sound. A food and beverage concession service may be permitted in any district by Special Exception Use when in accordance with the following standards and conditions:

- A. A food and beverage concession service will not operate when the *park* to which it is *accessory* is not open to the public, and in no event will a *food* and beverage concession service operate for more than six (6) months in any calendar year.
- B. A food and beverage concession service will not obstruct parking, loading, emergency access areas, pedestrian walkways or paths.
- C. A food and beverage concession service will provide service to patrons of the *park* to which it is *accessory*. Signs, advertising, promotion, or other market efforts directed to off-site patrons is prohibited.
- D. A food and beverage concession service will have a maximum floor area of no more than four hundred square feet (400 s.f.) of indoor or otherwise enclosed space. One wheeled cart or one motor vehicle situated on the property for a minimum of four hours per day may be permitted in lieu of a permanent building. No outdoor seating will be provided for this accessory use however *park* benches, picnic tables and other furniture located at the *park* on a year round basis may be used for seating.

This agreement made and entered into this _____ day of _____, 20____ by and between the Parks & Recreation Department of the Town of Old Saybrook and Shore She Shed LLC.

The Parks & Recreation Department agrees to enter into a contract from May 1st 2022, to September 30th 2022 with Shore She Shed LLC to provide concession services at Harvey's Beach, Located on Plum Bank Rd. in Old Saybrook. Provided that Shore She Shed LLC follows the requirement set forth by Zoning Commission of the Town of Old Saybrook. (Appendix A)

The Parks & Recreation Department shall have the right to terminate this [lease agreement](#) if Shore She Shed LLC is in default under the terms of the zoning requirements, or stated below:

- A. INSURANCE: Shore She Shed LLC agrees to obtain and provide to the Town of Old Saybrook individual insurance coverage for their personal contents and liability. And have the Town of Old Saybrook additional named in their insurance in the amount of not less than \$500,000 each occurrence/\$500,000 aggregate, protecting the Town and the contractor against any personal injury or property damage claims.
- B. SUBLETTING: No subletting allowed.
- C. HOURS: Shore She Shed LLC, agrees to provide services on daily basis from 11:00AM–5:00PM from May 1st 2022- September 30th 2022. Sales will be permitted during concerts and movies held on Harvey's Beach that are sponsored by the Old Saybrook Parks & Recreation Department No Alcoholic beverages shall be served or sold at any time.
- D. CLEANINESS Shore She Shed LLC, agrees to clean concession stand area of any garbage/debris on a daily basis. All Signs and promotions materials must be stored away each day.
- E. FEES Shore She Shed LLC, agrees to pay the Town of Old Saybrook \$750.00 for the operations of concession stand at Harvey s Beach. \$250.00 due June 1st 2022, \$250.00 due on July 1st 2022, \$250.00 due Aug 1st 2022
- F. EQUIPMENT Shore She Shed LLC, agrees to provide and properly maintain all concession stand equipment on site for the duration of this agreement. All equipment must be removed from the property by Oct 31st 2022
- G. PROMOTION Any and All promotional materials including social media posts must be pre-approved by the Recreation Director of the Old Saybrook Parks & Recreation Department.
