

# Old Saybrook Parks & Recreation

## Harvey's Beach Food Vendor Application

Food Service Business Name: \_\_\_\_\_

Name of Owner(s) of Business: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Owner's Telephone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Is the Owner/Operator a certified Qualified Food Operator? (QFO)  Yes  No

If Yes: Certification # \_\_\_\_\_

### **The Following Documents must be submitted for Review:**

- Proposed Menu with prices
- Detailed description of mobile unit including photographs of unit
- Proposal of other equipment to be used on site
- Provide a detailed method of food processing and handling including cooking in the mobile unit and any food that is cooked off site
- Provide a copy of food license and most recent food inspection report
- Provide a copy of CT sales and use tax permit
- Provide a Covid-19 Safety Plan

  

- Harvey's Beach is Open Memorial Day To Labor Day From 9AM – 5PM. Vending food is only permitted between those hours. Special Exception may apply for town sanctioned activities
- All Applications are reviewed by the Old Saybrook Parks & Recreation commission and must be received by March 6<sup>th</sup> 2026
- Vendor is voted on and approved by commission during their regularly schedule March meeting
- If vendor is approved, by the Parks & Recreation Commission all additional Town Health district approvals must be met
- If vendor is approved, a contract between the Vendor and the Old Saybrook Parks & Recreation Department must be executed and a fee to operate for the summer season is due in the amount of \$1,000.00 paid in monthly increments

\*\*\*Office Use Only\*\*\*

Date received: \_\_\_\_\_ All Documents Received \_\_\_\_\_

Amount Paid: \_\_\_\_\_ Date Paid: \_\_\_\_\_

**Regulations Adopted on June 3, 2013.  
Effective: June 17, 2013**

**Section 9, 37.10 & 53 to allow for food and beverage concession service  
at parks operated by the Town of Old Saybrook that abuts Long  
Island Sound Petitioner: Old Saybrook Zoning Commission**

**Public Hearing Scheduled for  
June 3, 2013**

**Section 53 Add:**

**Food and Beverage Concession Service.** A food and beverage concession service is an *accessory use*, involving the indoor or outdoor retail sale of food for consumption on the premises, such retail sale *not* being to the general public nor for consumption off the premises, but *accessory* to a *park or playground* operated by the Town of Old Saybrook when said *park* abuts Long Island Sound. A food and beverage concession service may be permitted in any district by Special Exception Use when in accordance with the following standards and conditions:

- A. A food and beverage concession service *will* not operate when the *park* to which it is *accessory* is not open to the public, and in no event *will a food* and beverage concession service operate for more than six (6) months in any calendar year.
- B. A food and beverage concession service *will* not obstruct parking, loading, emergency access areas, pedestrian walkways or paths.
- C. A food and beverage concession service *will* provide service to patrons of the *park* to which it is *accessory*. Signs, advertising, promotion, or other market efforts directed to off-site patrons is prohibited.
- D. A food and beverage concession service *will* have a maximum floor area of no more than four hundred square feet (400 s.f.) of indoor or otherwise enclosed space. One wheeled cart or one motor vehicle situated on the property for a minimum of four hours per day may be permitted in lieu of a permanent building. No outdoor seating *will* be provided for this accessory use however *park* benches, picnic tables and other furniture located at the *park* on a year round basis may be used for seating.